

## March 2010 Course Calendar

Course	Time	Date	Tutor	Student
Computer Awareness 8 (Vista) 4 two hour Sessions	Tuesday 10am	2 Mar 9 Mar 16 Mar 23 Mar	Alan	Frances Kett Jean Mehrstens Ray Kane
Computer Awareness 8 (XP & Vista) 4 two hour Sessions	Wednesday 7pm	10 Mar 17 Mar 24 Mar 31 Mar	Anne-Marie	John Newbery Carol O'Neill John O'Neill Lesley Williams
Files, Folders & Disk Management 8 4 two hour Sessions	Monday 10am	08 Mar 15 Mar 22 Mar 29 Mar	Robin	Bill Rushworth Ann Scott Patricia Tubman
Email 4 2 two hour Sessions	Wednesday 2pm	10 Mar	Alan	John Russell Pamela Ewen Malcolm Barry
Word Processing 4 4 two hour Sessions	Thursday 10am	11 Mar 18 Mar 25 Mar 1 Apr	Robin	Donald Moffat Terry Mora
Spreadsheets Excel 8 4 two hour sessions (Windows 2007)	Tuesday 7pm	9 Mar 16 Mar 23 Mar 30 Mar	Ross	Dot Johnston Karene Smith
Email 4 2 two hour Session	Wednesday 2pm	24 Mar	Alan	Murray Boyd
Computer Art & Craft 4 2 two hour Sessions	Tuesday 2pm	23 Mar 30 Mar	Josie	Mary Wilkins